How to Use Schedule Planner

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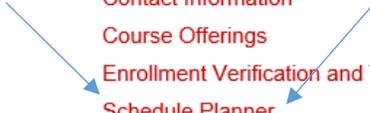
Campus Announcements

There are no announcements

Personal Announcements

Shred-It Collection Dates for September

University Travel and Self-improvement Grants

Emeriti Nominations Due October 1

More...

Go to My.JSU

Under Student Links

Select Schedule Planner

Select Upcoming Registration Term and Submit

Select Jacksonville State University

Save and Continue

How to Use Schedule Planner

Start scheduling by selecting +Add Course

Select Subject and Course

Add Course (Green bar will appear to notify you the course was added.)

Repeat until all courses are added

How to Use Schedule Planner

Click on Schedule Planner to return to main screen.

Click on +Add Break

Name the break and add times and days.

Click on Add Break

How to Use Schedule Planner

Click on Generate Schedules

You may view one at a time, compare up to four schedules by clicking on the box, or see an overview by selecting the magnifying glass.

To narrow options, a preferred class can be locked.

Schedules

↻ Generate Schedules   **⚙ Advanced Options**
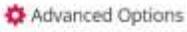
ⓘ Generated **52** Schedules   ✕

View 1 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-004 , DR-242-001 , EH-102-009

View 2 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-005 , DR-242-001 , EH-102-009

View 3 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-007 , DR-242-001 , EH-102-009

View 4 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-010 , DR-242-001 , EH-102-009

View 5 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-016 , DR-242-001 , EH-102-009

View 6 🔍 ☐   Sleep Late, CJ-200-001 , CS-201-018 , DR-242-001 , EH-102-009

By locking the class, it reduced the schedule options from 228 to 52.

ⓘ **Instructions:** Add desired courses and breaks and clic

Courses   **+ Add Course**

☑   ⊗

☑ **CJ 200**
   Introduction to Corrections   ⚙ Options   ⓘ   🔓   ⊗

   CS 201
☑ Introduction to Information   ⚙ Options   ⓘ   🔓   ⊗
   Technology

☑ **DR 242**
   Introduction to the Theatre   ⚙ Options   ⓘ   🔒   ⊗

☑ **EH 102**
   English Composition   ⚙ Options   ⓘ   🔓   ⊗

Schedules

To narrow the choices further, you can use the Options icon to select your preferred instructor or preferred schedule type.

Schedule Planner	Text Only				**❓** Help	**➔** Sign out

English (EH) 102
English Composition

ℹ Please select the classes you wish to include.

Enabled Options (3 of 6)   **Disabled Options (14)**   **‹ Back**   **✔ Save & Close**

■		Section	Component	Seats Open	Instructor	Day(s) & Location(s)	Campus
☑	ℹ	004	Lecture	2	Gray, Larry A	MWF 8:45am - 9:45am - SC 233	Jacksonville State University
☑	ℹ	009	Lecture	6	Gates, Joanne E	MWF 12:30pm - 1:30pm - SC 229	Jacksonville State University
☑	ℹ	012	Lecture	1	Gates, Joanne E	MW 1:45pm - 3:15pm - SC 229	Jacksonville State University
☐	ℹ	016	Online 100% online	4	Harding, H.J. Pitt	WWW	Jacksonville State University
☐	ℹ	018	Online 100% online	13	Burns, Christy Lynn	WWW	Jacksonville State University
☐	ℹ	020	Online 100% online	1	Nichols, Mysti Michelle	WWW	Jacksonville State University

‹ Back   **✔ Save & Close**

Unclick the least desired options.

Save and close.

Schedules

⟳ Generate Schedules   **⚙ Advanced Options**

ℹ Generated **19** Schedules   ✕

View 1 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-004 , DR-242-001 , EH-102-009

View 2 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-005 , DR-242-001 , EH-102-009

View 3 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-007 , DR-242-001 , EH-102-009

View 4 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-010 , DR-242-001 , EH-102-009

View 5 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-016 , DR-242-001 , EH-102-009

View 6 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-018 , DR-242-001 , EH-102-009

View 7 **🔍** ☐   Sleep Late, CJ-200-001 , CS-201-021 , DR-242-001 , EH-102-009

The choices have now been reduced from 52 to 19.

How to Use Schedule Planner

CS 201
☑ Introduction to Information Technology   ⚙ Options ⓘ 🔓 ⊗

DR 242
☑ Introduction to the Theatre   ⚙ Options ⓘ 🔒 ⊗

EH 102
☑ English Composition   ⚙ Options ⓘ 🔓 ⊗

Schedules

🔄 Generate Schedules   ⚙ Advanced Options

ⓘ Generated **19** Schedules

📋 Compare   ⓘ **Select at least two schedules to compare side by side**   #1 #3 #4 #5

View 1 🔍 ☑ Sleep Late, CJ-200-001 , CS-201-004 , DR-242-001 , EH-102-009

View 2 🔍 ☐ Sleep Late, CJ-200-001 , CS-201-005 , DR-242-001 , EH-102-009

View 3 🔍 ☑ Sleep Late, CJ-200-001 , CS-201-007 , DR-242-001 , EH-102-009

View 4 🔍 ☑ Sleep Late, CJ-200-001 , CS-201-010 , DR-242-001 , EH-102-009

View 5 🔍 ☑ Sleep Late, CJ-200-001 , CS-201-016 , DR-242-001 , EH-102-009

View 6 🔍 ☐ Sleep Late, CJ-200-001 , CS-201-018 , DR-242-001 , EH-102-009

Review options and decide which schedule is best.

‹ Back   🖨 Print   🛒 Send to Shopping Cart   ◷ Schedule 1 of 19 ➡

ⓘ *You are viewing a potential schedule only and you must still register.

			CRN #	Subject	Course	Section	Seats Open	Day(s) & Location(s)	Campus	Credits
🟩	ⓘ	🔓	10062	CJ	200	001	39	TTh 12:45pm - 2:15pm - BH B100	Jacksonville State University	3
🟦	ⓘ	🔓	10528	CS	201	004	1	MWF 10:00am - 11:00am - AH 357	Jacksonville State University	3
🟥	ⓘ	🔒	10023	DR	242	001	1	T 6:15pm - 9:15pm - SC 336	Jacksonville State University	3
🟨	ⓘ	🔓	10855	EH	102	009	6	MWF 12:30pm - 1:30pm - SC 229	Jacksonville State University	3
										12

Week 2 (08/31/2015 - 09/06/2015)

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
CJ 200																
CS 201																
DR 242																
EH 102																

Monday   Tuesday   Wednesday   Thursday   Friday

Once your preferred schedule has been selected, Send to Shopping Cart.

Search [   ] [Go]

Schedule Planner Registration Cart

Welcome to the Schedule Planner Registration Cart.

Classes that will be Registered

Select	CRN	Subj	Crse	Sec	Title	Status
☑	10023	DR	242	001	Introduction to the Theatre	-
☑	10062	CJ	200	001	Intro to Corrections	-
☑	10528	CS	201	004	Intro to Information Tech	-
☑	10855	EH	102	009	English Composition	-

[Register] [Add to WorkSheet] [Save Cart] [Clear Cart] [Reset]

Once registration is open for you, you can register by clicking on Register.

OR Select Schedule Planner Registration Cart and Click on Register.

Student Links

Bb Blackboard

Registration
Update Addresses and Phones
Contact Information
Course Offerings
Enrollment Verification and Transcript Request
Schedule Planner
Schedule Planner Registration Cart
Math Placement
View Account/Make Payment
View Student Information

Please note:

This does not review registration add errors. If you receive an error after you tried to register, please refer to the following document to help you resolve the errors:

http://www.jsu.edu/registrar/regerrormessages.html

Registration Error Codes

Error Message	What it Means	What to Do About It
CLASS RESTRICTION	Student may not take this course because of class restriction (freshman, sophomore, etc.)	Select another course; or contact department offering the course to request "Class" override.
CLOSED SECTION	The course has reached maximum capacity.	Select another course; or contact department offering the course to request "Capacity" override.
COLLEGE RESTRICTION	Student is not categorized in the correct college to take this course (A&S, EDP, etc.)	Select another course; or contact dean over course to request "College" override.
CORQ_[course] REQ Example:CORQ_BY101L REQ	Student is trying to register for a course (in this case BY 101 lecture) without its required CO-REQUISITE. NOTE: Some Co-req messages will require the student to sign up for a specific section.	Register for the required corequisite listed in the error message or contact department offering the course to request "Corequisite" override. NOTE: Corequisite CRNs must be submitted at the same time. Use the CRN squares at the bottom of the Add/Drop Classes page or use the check boxes on the Look-up Classes page.
COURSE IS NOT AVAILABLE FOR REGISTRATION AT THIS TIME	The requested course has been canceled.	Select another course.
COURSE STATUS DATES NOT WITHIN RANGE FOR PART OF TERM	Student cannot add classes to schedule after Drop/Add is over for the Semester.	
CRN DOES NOT EXIST	The requested Course Reference Number is not a valid number.	Use the Class Search option to find the correct CRN.

DEGREE RESTRICTION	Student is not categorized in the correct degree program in order to take this courses	Select another course or contact dean over course to request "Department" override.
DEPARTMENT CHAIR APPROVAL	Course requires department head's approval code before registering. NOTE: Verbal approval is not sufficient.	Select another course or contact department offering the course to request a "Special Approval" override.
DUPL_CRSE WITH SEC-[CRN]	Student is trying to register for two different sections of the same course.	Select another course or contact department offering the course to request "Duplicate Course" override.
INSTRUCTOR'S APPROVAL	Course requires instructor's approval before registration. NOTE: Verbal approval is not sufficient.	Select another course or contact department offering the course to request "Special Approval" override.
LEVEL RESTRICTION	Student is not categorized at the correct level (undergraduate, graduate) to take this course.	Select another course or contact Graduate Studies to request "Level" override.
LINK ERROR: B1 REQUIRED	Student is trying to register for LECTURE section of a course without the required LAB section NOTE: Neither Lecture nor Lab will register if a registration error exists for either one.	Register for both Lecture and Lab at the same time. NOTE: Link CRNs must be submitted at the same time. Use the CRN squares at the bottom of the Add/Drop Classes page or use the check boxes on the Lookup Classes page.
LINK ERROR: L1 REQUIRED	Student is trying to register for LAB section of a course without the required LECTURE section. NOTE: Neither Lab nor Lecture will register if a registration error exists for either one.	Register for both Lab and Lecture at the same time. NOTE: Link CRNs must be submitted at the same time. Use the CRN squares at the bottom of the Add/Drop Classes page or use the check boxes on the Lookup Classes page.
MAJOR RESTRICTION	Student is not categorized in the correct major to take this course.	Select another course or contact department over course to request "Major" override.

How to Use Schedule Planner

MAXIMUM HOURS EXCEEDED	Student is trying to register for more credit hours than they are allowed.	Drop one of your courses before adding the new course to remain within your credit hour limit.
NO CLASSES WERE FOUND THAT MEET YOUR SEARCH CRITERIA	Student used too many limiting criteria for their Class Search.	Try again, highlighting only the subject.
PREQ and TEST SCORE-ERROR	Student has not completed, and is not currently enrolled in, the required prerequisites for this course. {NOTE: The system will not check for transfer credits that may satisfy prerequisite requirements.}	Check the catalog to see which prerequisite requirements you are missing. Select another course. Or, contact department offering the course to request "Prerequisite" override.
PROGRAM RESTRICTION	Student is not categorized in the correct program of study to take this course.	Select another course or contact the dean over course to request "Program" override.
REPEAT COUNT EXCEEDS [number of times course can be repeated]	Student is trying to register for a course taken previously. The number displayed is the maximum number of times the course can be repeated.	Select another course or contact the dean over course to request "Repeat limit" override.
RPT HRS EXCEED [number of credit hours]	Student is trying to register for a course that was taken previously where the minimum acceptable grade has been awarded. The number of credit hours displayed is the maximum number of hours that will apply toward degree completion.	Select another course or contact the dean over course to request "Repeat Hours" override.
TIME CONFLICT WITH [CRN]	Student is trying to register for a course that has overlapping times with the indicated CRN.	Select another course or contact the dean over course to request "Time" override.
YOU MAY NOT ADD OR DROP CLASSES DUE TO HOLDS ON YOUR RECORD	Student has holds that prevent registration.	Click the "View Holds" link on the bottom of the page to see what the holds are. See the Holds Contacts list for department and office phone numbers for assistance.

Academic Calendar

Class Schedule

Undergraduate Catalogue